NOFA/Mass
Northeast Organic Farming Association
Massachusetts Chapter

NOFA/ Massachusetts
PO Box 60043 • Florence, MA 01062
413-200-2858 • www.nofamass.org

Board Member Job Description

NOFA/Mass Updated, August 2026

Our Mission

Through education and advocacy, NOFA/Mass promotes organic agriculture to expand the production and availability of nutritious food from living soil for the health of individuals, communities and the planet.

Our Vision

NOFA/Mass envisions a commonwealth of people working together to create healthy landscapes that feed our communities and restore our environment.

Tag Line: Growing A Healthier Massachusetts

About the Board

NOFA/Mass is governed by a volunteer Board of Directors of approximately 7 to 11 members. The board sets strategic direction, ensures the organization's financial health, and supports the Executive Director and staff in carrying out NOFA/Mass's mission. We are currently seeking new members to join the board.

We are especially interested in candidates who bring nonprofit governance, finance/accounting, fundraising, farming or food-systems experience, legal expertise, communications/marketing, and/or lived experience connected to our mission. No prior board experience is required; we provide onboarding and support for new members.

Consistent with our commitment to equity, NOFA/Mass is actively working to build a board that reflects the diversity of the communities we serve, and we strongly encourage applications from Black, Indigenous, and other people of color, and from candidates of diverse economic, geographic, and lived backgrounds.

Responsibilities of a member of the Board of Directors of NOFA/Mass:

Mission and Program Engagement

- Support and participate in NOFA/Mass's work to dismantle racism
- Participate actively in educational and member service programs and projects via a working group or committee
- Provide responsible oversight of NOFA/Mass through active participation in at least one standing committee. Current committees are: Development, Education, Finance, Leadership Team, Board Development, and Communications (committees typically meet [frequency, e.g., monthly or every 6 weeks] in addition to board meetings)
- Be an advocate and spokesperson for NOFA/Mass in accordance with the organization's stated goals and policies

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Governance and Fiduciary Duties

- Exercise the fiduciary duties of care, loyalty, and obedience in all board decisions
- Review and help ensure approval of the annual budget and monitor organizational finances
- Review and understand the organization's financial statements
- Maintain confidentiality regarding board discussions, personnel matters, and sensitive organizational information

Attendance

- Attend all board meetings 6–8 per year, held virtually
- Attend both board/staff retreats (early December and mid-June)
- Attend the Annual Meeting
- Attend the Winter Conference
- Attend one regional networking or tabling event annually

Fundraising and Giving

- Participate in some aspect of NOFA/Mass's fundraising efforts
- Make a yearly financial and/or in-kind donation to NOFA/Mass at a level that is personally meaningful

Accountability

All NOFA/Mass board members are expected to be members of NOFA/Mass. A Board of Director term runs for two years and renewed every two years for up to six years total. The board works to support the educational purposes of NOFA/Mass and to maintain clear direction for the organization.

How to Apply

Complete the NOFA/Mass Board Application

Meet the members of the NOFA/Mass Board of Directors: https://www.nofamass.org/home/about/board/

If you have questions about board service, please contact Doug Cook, Board President doug@nofamass.org. We would be happy to discuss the opportunity and help you determine whether board service is a good fit.

Together, we can help grow a healthier, more resilient ecosystem for Massachusetts.